

# Leica FAQ

**Question**                      How do I create a user-defined ASCII export template?

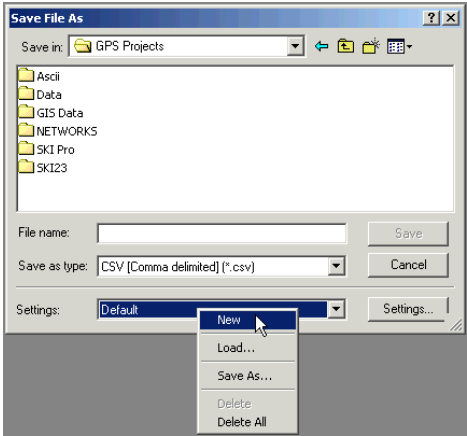
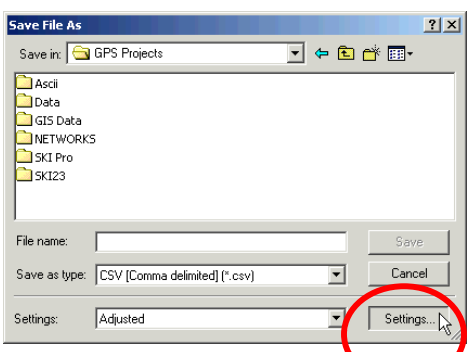
**Background**                      User-defined ASCII export templates save time by eliminating having to reset export settings for each ASCII export.  
 For example, say you typically export two types of coordinate files, the first has the format: Point ID, Northing, Easting, Orthometric Height, and Code with the coordinate class of "Adjusted". The second file has the format: of Point ID, Latitude, Longitude, and Ellipsoidal Height with the coordinate class of "Main". We can define two different export templates so we don't have to change the settings each time we export a different data format.

**Answer**                              To create a user-defined ASCII export template, follow the step-by-step procedure below.

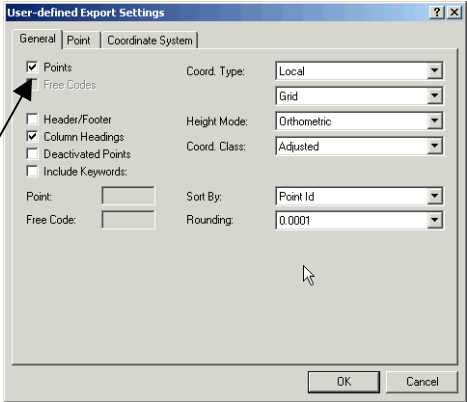
Step	Action	Display
1	From the Main menu in SKI-Pro: <ul style="list-style-type: none"> <li>• Click on the "Export" pull-down menu.</li> <li>• Select "ASCII...".</li> </ul> This opens the "Select a project for export to ASCII" context window.	
2	In the "Select a project for export to ASCII" context window: <ul style="list-style-type: none"> <li>• Select a project to export.</li> </ul> <p><b>Note:</b> It is necessary to select a project to proceed to the next step but you do not have to follow through and actually export a project to an ASCII file to create a template.</p> <ul style="list-style-type: none"> <li>• Press the <b>Export</b> button.</li> </ul> This opens the "Save File As" window.	

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Step	Action	Display
3	<p>In the “Save File As” window:</p> <ul style="list-style-type: none"> <li>• Right-click in the “Settings” field.</li> </ul> <p>In the context menu:</p> <ul style="list-style-type: none"> <li>• Select “New”.</li> <li>• Notice the “Settings” field is now blank for you to enter a new template name.</li> <li>• Enter a template name.</li> </ul> <p>In this example we’ll call it “Adjusted”.</p>	
4	<p>Continuing in the “Save File As” window:</p> <ul style="list-style-type: none"> <li>• Press the <b>Settings...</b> button.</li> </ul> <p>This takes you to the “User-defined Export Settings” context menu.</p>	

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Step	Action	Display
5	<p>In the “User-defined Export Settings” context menu:</p> <p>Under the <b>General</b> tab:</p> <ul style="list-style-type: none"> <li>• Enter the coordinate type, height mode, etc...</li> <li>• Press the <b>Point</b> tab when finished.</li> </ul> <p><b>Note:</b> This page only appears if “Points” in the property-page <b>General</b> is checked.</p> <p>This takes us to the <b>Point</b> screen of the “User-defined Export Settings” context window.</p>	
6	<p>In the “Point” screen of the “User-defined Export Settings” context window:</p> <p>Select which information you wish to include in your exported data.</p> <ul style="list-style-type: none"> <li>• Press the <b>OK</b> button when finished.</li> </ul> <p>This returns us to the “Save File As...” window.</p> <p>The template has been created. When you wish to export points with these settings, all you have to do is select the template, enter a file name and destination, and press the <b>Save</b> button.</p>	